

# FEDERAL RESERVE BANK *of* NEW YORK

33 LIBERTY STREET, NEW YORK, NY 10045-0001

TO: Participants of Fed 21 symposium for college professors

RE: Travel arrangements

Please feel free to make your own travel arrangements. If you would like assistance with your travel arrangements for the Fed 21 symposium, contact the New York Fed Travel Office. The office can be reached during normal business hours (Monday – Friday 8:30 am – 5:30 pm) at 212-720-8800. Tell the office that you will be attending the Fed 21 Symposium and they can assist you with flight, rail and hotel arrangements. You will be responsible for all costs for travel arrangements and you will need to provide your credit card information at the time services are booked. Your travel arrangements made through the New York Fed Travel Office are subject to the terms of our travel partner, American Express Business Travel and any carriers with which you book.

**We encourage you to utilize the New York Fed Travel Office for your travel needs as the office may be able to assist with changes or cancellations to your travel arrangements. If you make your own travel arrangements, the New York Fed will not be responsible for charges incurred for your travel plans or changes.**

The New York Fed Travel Office has relationships with nearby hotels and can often obtain highly competitive rates. Below are 3 approximate hotel rates for your information. They are all walking distance from the Bank. There are also other alternatives that can be provided through the travel office. We encourage you to make your arrangements early to obtain the most competitive rates.

## **Hotels within walking distance to the Fed**

## **Approximate price per night**

Club Quarters  
52 William St.  
New York, NY 10005  
212-269-6400

from \$189.00

W Hotel Downtown  
123 Washington Street  
New York, NY 10006  
646-826-8600

from \$204.00

Holiday Inn Wall Street  
51 Nassau St.  
New York, NY 10038  
212-227-3007

from \$204.00

Reservations subject to availability. Rates are subject to change.